

OBTAINING MECHANICALLY RECORDED TRANSCRIPTS

To request a transcript of a mechanically recorded proceeding, assigned counsel must complete the following:

- a) Order Authorizing Transcript of Record.
- b) 18-B Transcript Request (For Adult) in NYC.
- c) AFC Transcript Request (For Child) in NYC.

Completed forms are to be submitted to the Part Clerk with the Order for Approval of Transcript of Record.

The Part Clerk will then attach the Transcript Request Form, Voucher and Order and deliver them to the appropriate clerk's office.

Note:

For adult's representation (18b), it's a County charge. Please contact the appropriate County for their voucher forms and payment procedures.